

## Guide to access on Online Grants Application

## Step 1: Open the Website Portal

- Click links:  
Prod <https://services.sassa.gov.za/>  
QA [Sassa.eForms](#)
- Click login /Register for new user creation

The screenshot shows the SASSA Services website home page. The header features the SASSA logo and the slogan "paying the right social grant, to the right person, at the right time and place. NJALO!". The navigation menu includes Home, Contact Us, Declaration, Disclaimer, Help, Register, and Login. The Register and Login buttons are highlighted with a red box. The main content area is titled "Home" and contains a paragraph explaining social grants and a list of grant types: Grant for older persons, Disability grant, War veterans grant, Care dependency grant, Foster child grant, Child support grant, Grant-in-aid, and Social Relief of Distress.

- Click menu Items apply for grant to access the forms

The screenshot shows the SASSA Services website page for applying for a grant. The header features the SASSA logo and the slogan "paying the right social grant, to the right person, at the right time and place. NJALO!". The navigation menu includes Home, Contact Us, Declaration, Disclaimer, Help, Hello, ABC, and Log out. The main content area is titled "Instructions" and contains a paragraph explaining the requirements for applicants. A button labeled "How to Apply for a grant" is visible. The "Apply for a Grant" menu item is highlighted with a red box. The requirements listed are: The applicant must be a South African citizen, permanent resident or refugee; The applicant must reside in South Africa; Must be older than 60 years; The applicant must not be in receipt of another social grant for him or herself; The applicant and spouse must comply with the means test; The applicant must not be maintained or cared for in a State Institution; The applicant must submit a 13 digit bar coded identity document.

➤ Select the forms

- Older Persons Grant
- Child Support Grant
- Foster Child Grant

The screenshot shows the SASSA Services website. The header includes the SASSA logo and the slogan "paying the right social grant, to the right person, at the right time and place. NJALO!". The navigation bar contains links for Home, Contact Us, Declaration, Disclaimer, Help, Hello, ABC, and Log out. The left sidebar lists various services, with "Older Persons Grant" highlighted. The main content area is titled "Instructions" and lists requirements for applicants. A yellow button "How to Apply for a grant" is visible. A red box highlights the link "Click here to apply for Older Persons Grant".

➤ Make sure user is logged in

The screenshot shows the SASSA Services website with the user logged in as "Hello, ABC". The navigation bar includes "Log out". The left sidebar lists services, with "Older Persons Grant" highlighted. The main content area is titled "GRANT APPLICATION FORM: OLDER PERSON'S GRANT" and includes the form number "FORM NO: GA-1201-000" and reference number "Reference No: 7720211256237". The SASSA logo is visible in the bottom right corner. The "Instructions" section lists the following steps:

1. Fill in all the requested information.
2. Fields marked with a "\*" MUST be filled in.
3. If you are required to select between different options, select the preferred option by clicking on the circle next to it, or by selecting the preferred option from the list provided.
4. To move between the pages of the application form, click on the "Previous Page" or "Next Page" buttons at the top or bottom of each page.
5. Certified documents cannot be older than 5 months.
6. This application must be accompanied by specific supporting documents.
7. Once all the requested information has been filled in, select the "Upload required Documents" button on the last page.
8. To upload click on "Upload Documents" button on the Reference Page to see the upload screen.